

# Contract for Visual/Spatial AuthorQuest Project

Name: \_\_\_\_\_

Grade: \_\_\_\_\_

The author that I have chosen is \_\_\_\_\_.

The four pages for my website will be:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

The timelines for my project components are as follows:

- Research completed \_\_\_\_\_
- Website plan \_\_\_\_\_
- Page 1 \_\_\_\_\_
- Page 2 \_\_\_\_\_
- Page 3 \_\_\_\_\_
- Page 4 \_\_\_\_\_
- Site loaded to Internet \_\_\_\_\_

Some problems I may encounter are:

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I can prevent these problems from happening by:

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I understand the above information and am committed to this learning.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

# Checklist for Visual/Spatial AuthorQuest Project

Place a check ✓ next to the tasks as you complete them in order:

- \_\_\_ 1. Choose an author to study that you have read at least one book by.
- \_\_\_ 2. Go to the AuthorQuest website and find out what components you need to complete for the project.
- \_\_\_ 3. Fill in the contract for this project, get your parents to sign the contract, and hand the contract in to your teacher.
- \_\_\_ 4. Choose a computer to work on for the entire project. On the desktop, create a folder. Name this folder your initials plus the author's last name, all in lower case. For example, if you do your author study on Lois Lowry and your name is Joe Blow, name the folder **jblowry**.
- \_\_\_ 5. Open Microsoft Word® and immediately go to 'File' --> 'Save as HTML', and save your **index** file in your folder. Repeat this step with your 3 other web pages.
- \_\_\_ 6. Staple four sheets of paper together to plan your four web pages and put the file names in the top right-hand corner of each planning sheet.
- \_\_\_ 7. Research and gather information and pictures/graphics for your web pages from websites and/or books.
- \_\_\_ 8. Finish the planning sheets for your 4 web pages, complete with titles, all text, and where your links and graphics/pictures will go (don't worry – you can change things around once you are working on the pages).
- \_\_\_ 9. Open your **index** page from your folder and click 'W Edit' (if you are using Microsoft Word®) to edit your index page, complete with links to the other 3 pages.
- \_\_\_ 10. Complete step 9 for your second page.
- \_\_\_ 11. Complete step 9 for your third page.
- \_\_\_ 12. Complete step 9 for your fourth page.
- \_\_\_ 13. Test your site by opening the **index page** and seeing if the links to the other 3 pages and to your Internet sites on your links page are working, and that the pages look like you want them to look.
- \_\_\_ 14. Get your teacher to help you load this site to the Internet and check to see if the links work. You're done!